



Utah National Guard Morale Welfare Recreation  
17800 Camp Williams Road  
Building 6220  
Bluffdale, Utah 84065

On behalf of the Garrison Commander, Training Site Manager, and staff, we welcome you to Camp Williams. Camp Williams hosts numerous civilian groups each year. Whether you have a large group of youth, or a small team building activity, Camp Williams can provide you with challenging and fun activities. This introduction letter will provide you with information to assist in planning your activity.

**The following is a list of facilities/activities available for your use, as well as prices:**

**Sleeping Barracks:** Forty-person open bays. Genders are divided by floors and use separate restrooms.

**Dining Facilities:** Fully equipped with necessary kitchen equipment and ready for your use. The group provides cooking utensils, food, and the cook.

**Leadership Reaction Course (LRC):** The course consists of 17 challenging tasks that test leadership skills and promote team cohesion.

**Rappel Tower/Climbing Wall:** Rappel masters are available on a first-come, first-served basis from May 1<sup>st</sup> through September 30<sup>th</sup>. Two-week advance notice is required. The rappel tower and climbing wall structures are reserved as one event. The group has access to the wall rappel, hanging rappel, and climbing wall.

**Swimming Pool:** There is a fee for entrance, regardless if swimming or not. Poolside pavilions can be rented through the MWR at 801.878.5822.

**Meeting Hall (Building 6150):** Perfect for large groups. Equipped with a projector, DVD player, and sound system. This building is popular for dances, firesides, and family reunions.

**Officers Club:** The Officers Club has a formal dining area and is popular for weddings. The Officers Club is available upon reservation through the MWR office. For further information, contact MWR at 801.878.5822.

**Classrooms:** Camp Williams offers a variety of classroom sizes.

**Athletic Fields:** The athletic field is football-size with a track surrounding it.

**Contact Information:**

|                             |  |
|-----------------------------|--|
| Civilian Group Coordinator: | 801.878.5436   |
| Civilian Group Email:       | <a href="mailto:ng.ut.utarng.list.range-control-operations-scheduling@mail.mil">ng.ut.utarng.list.range-control-operations-scheduling@mail.mil</a> |
| Security/Front Gate:        | 801.878.5455   |
| MWR Manager:                | 801.878.5822   |
| MWR Manager Emergency:      | 801.427.6729   |
| Camp Williams Website:      | <a href="http://www.ut.ngb.army.mil/campwilliams">www.ut.ngb.army.mil/campwilliams</a>   |



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#### Price List for Buildings per Day/Night

|                       |            |
|-----------------------|------------|
| Dining Facility       | \$70       |
| Barracks (sleeps 40)* | \$110      |
| Barracks (sleeps 10)* | \$60       |
| Classroom             | \$65       |
| Meeting Hall          | \$120      |
| Swimming Pool         | \$3/person |
| Athletic Field        | \$40       |
| Tarbet Field          | \$50       |

*\*Barracks are charged per night. All other facilities are charged per day.*

#### Rappel Tower and Climbing Wall

The rappel tower and climbing wall pricing is based off of group size. Below are the recommended hours for each group size:

| Group Size     | Recommended Time |
|----------------|------------------|
| 20-49 People   | 2 Hours          |
| 50-99 People   | 3 Hours          |
| 100-149 People | 4 Hours          |
| 150-199 People | 6 Hours          |
| 200-299 People | 8 Hours          |
| 300-349 People | 9 Hours          |
| 350-400 People | 10 Hours         |

#### Rappel Tower & Climbing Wall Pricing

| Group Size | First Hour | Each Additional Hour |
|------------|------------|----------------------|
| 20-49      | \$360      | \$160                |
| 50-99      | \$410      | \$200                |
| 100-149    | \$460      | \$250                |
| 150-199    | \$470      | \$270                |
| 200-299    | \$480      | \$290                |

#### Leadership Reaction Course

The LRC is booked in four-hour increments. The cost is \$200 per 4-hour block.



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### **Guidelines for Civilian Organizations**

1. Adult leaders must accompany all youth to ensure accountability and safety at a minimum of a one-to-ten ratio.
2. Groups will enforce a 10:00 PM quiet time as a courtesy to other users of Camp Williams. Functions such as dances may continue past the 10:00 PM quiet time, but must be conducted away from sleeping quarters.
3. Camp Williams guests will provide their own personnel to conduct their activities, with the exception of the rappel tower.
4. Camp Williams guests must provide their own bedding (sleeping bags) and personal hygiene items. It is also recommended that each individual bring a pair of shower shoes.
5. Camp Williams guests should be aware of safety issues. For example, it is necessary to bring your own water and sunscreen to all training sites, especially during the summer months.
6. For lost and found items, contact your coordinator at 801.878.5436 for assistance.
7. The speed limit on Camp Williams is 20 MPH. All vehicles will adhere to the speed limit and all other traffic laws while on post. Passengers will not hang out of vehicles, nor ride in the back of trucks.
8. Every adult in the vehicle needs to have their Drivers License ready when driving on to Camp Williams to minimize a backup at the front gate.
9. Civilians are not allowed to touch military equipment; this includes physical training stations.
10. LEAVE WILDLIFE ALONE. Here at Camp Williams, we have many different neighbors.
11. Civilian groups are responsible for cleaning reserved facilities prior to checking out. Cleaning supplies are provided within the facilities. If you need more supplies, contact Logistics at 801.878.5470.
12. Civilian Groups using Camp Williams are responsible for any loss, damage, injury, or destruction of property that results from negligent actions during their event.
13. When injuries occur during an event on Camp Williams, the adult leadership of the group is responsible for the care of the injured individual(s). Leaders will report injuries to the coordinator at 801.878.5436.
14. Group leaders will have a first aid kit with them at all times.



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**Planning procedures:**

Once you have received this Welcome Packet, it is recommended that you attend a planning conference with the Civilian Group Coordinator. The purpose for the planning conference is simply to give a greater understanding of what Camp Williams has to offer. With a tour of the facilities and a walkthrough of the LRC, you and your other leadership will have all the tools to plan your event. The Civilian Group Coordinator will provide knowledge and experience to answer any questions you may have, so do not hesitate to ask.

**Before you leave for Camp Williams:**

A group leader will arrive at Camp Williams an hour before the group arrives with signed waivers and contact information of group leadership. Waivers need to be filled out completely and signed by a parent or guardian, if participant is under 18. A copy of this waiver is included in this welcome packet.

**For leaders coming with the group:**

Ensure your party will be wearing closed-toed shoes for rappelling and for the Leadership Reaction Course. Have a water plan for all of your activities. Best practice is to instruct everyone in your group to bring a personal water bottle. We also recommend bringing a 5-gallon jug of water to refill water bottles.

**Check in procedures:**

Once you enter Camp Williams, a representative from your group will be required to check in. You will be required to submit your signed waivers, as well as contact numbers for the leadership. The Civilian Group Coordinator will provide any necessary documents. Once all of these steps are completed, you can start your event.

**Check out procedures:**

Upon checking out, you will be required to have cleaned all assigned facilities prior to key turn-in. Before leaving, double check everyone and everything is accounted for. Contact your coordinator to inform them you are leaving.

**Billing:**

A nonrefundable deposit of 50% is required to hold your reservation date. All checks need to be made out to Utah National Guard MWR. A final invoice will be sent via email and regular mail upon checkout. That balance must be paid 30 days after checkout. If the remaining bill is not paid within thirty (30) days of checkout, a 5% late fee of the total amount due will be added to the invoice. The billing address is:

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Keys to buildings are picked up at LOG (building 1000).

When traveling west of Redwood Road by passing through the Range Gate, stay on the main road outlined on this map. Do not go beyond the Rappel Tower.